

**OFFICE OF THE
TURTURIKHANDA GRAM PANCHAYAT
TURTURIKHANDA::ALIPURDUAR**



[Email-turturikhanda@gmail.com]

NOTICE INVITINGE-TENDER:-WB/APD/KMG/TTKGP/ET/06/2024-2025,DATED:10/02/2025

Annexure -I

The Pradhan, Turturikhanda Gram Panchayat, invites Online (e-Tender) percentage rate tenders in **TWO COVER BID SYSTEM** from reliable, resourceful, bonafide, and experienced firms/companies/individual contractors/Labour Contract Co-operatives/Un-employed Engineers' Co-operative Society etc. having requisite financial capability and sufficient technical credential on execution of similar nature of work. The details are given below:

List of scheme:-

Sl No	Name of the Scheme	Amount put to Tender (In Rs.)	Earnest Money@ 2.00% (in Rs.)	Period of Completion	Processig Charge (Non Refundable)	Eligibility of Contractor
1	Construction of cement concrete drain from the house of Sibui Bisai to the house of Charlesh Kariya at Part No-10/13 Turturi TG,under Turturi Khanda Gram Panchyat for the year of 2024-2025 Activity id-89062517, Fund-15 th CFC(Tide)	327921.00	6558.00	45 Days	500.00	The agency should have successfully completed Similar nature of work having Single tender value of at least 60.00 % of the amount put to tender in a single contract during the last 5 (Five) years
2	Construction of cement concrete drain from the house of Sujit Oraon to the house of Kisore Oraon at Part No-10/14 Turturi TG,under Turturi Khanda Gram Panchyat for the year of 2024-2025 Activity id-89063120,Fund-15 th CFC(Tide)	342350.00	6847.00	45 Days	500.00	
3	Construction of Cement concrete road from the house of Dipak Roy to the house of Manoj Thakur at ten by nine Part Hatipota at Part No-10/09,Hatipota under Turturi Khanda Gram Panchyat for the year of 2024-2025,Activity ID-89036607, Fund-15 th CFC(Untide)	245441.00	4909.00	45 Days	500.00	
4	Installation of Rig-bore Tubewell on the land of Ratan Chhetri Bhandari at Part No-10/10 at Turturikhanda under Turturikhanda Gram Panchyat with in kumargram Panchyat Samityfor the year of 2024-2025,Activity ID-89040971, Fund-15 th CFC(Tide)	315086.00	6302.00	45 Days	500.00	
5	Installation of solar street light near the house of Nistor Jojo Selbush Sddhu Rukmani Singh Kailash Basfor Ratan Singh Raban Kami Bikash Mangar Part No-10/04 under Turturi Khanda Gram Panchyat for the year of 2024-2025 Activity id-89022956,Fund-15 th CFC(Untide)	222622.00	4452.00	45 Days	500.00	
6	Installation of street solar light near the house of i Gopal Magar ii Himraj Chhetri iii Laukay Lama iv Hari Rai near Sanimandir v Kapil Chhetri vi Ashok Roy vii Pushpa Bhandari viii Jiban Tewari ix Ratna Bahadur Lama x Ramesh Chhetri at Kherbandi Part No-10/12 under Turturi Khanda Gram Panchyat for the year of 2024-2025 Activity id-89041194, Fund-15 th CFC(Untide)	127213.00	2544.00	45 Days	500.00	
7	Installation of Solar water pump with over head water tank in existing Rigbore Tubewell near the house of Biren Munda Part No Ten by Two Mouza Chuniajhora Under Turturikhanda Gram Panchyat For The Year of 2024-2025 Activity ID-89014809, Fund-15 th CFC(Tide)	187875.00	3757.00	45 Days	500.00	


SCHEDULE OF IMPORTANT DATES OF BIDS

Sl. No.	PARTICULARS	DATE&TIME
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2.	Document download start date & time	10/02/2025 at 15.00 Hrs
3.	Documents download end date & time	17/02/2025 at 18.00 Hrs
4.	Bid submission start date&Time	10/02/2025 at 15.00 Hrs through E-portal. It may be reiterated that the bidders shall submit the technical and financial bid only through online by following online bid submission procedure.
5.	Last date & time of online submission of Technical Bid and Financial Bid duly digitally signed.	17/02/2025 at 18.00 Hrs
6.	Opening of technical bid:	20/02/2025 at 11.00 Hrs at the Office of the undersigned.
7.	Technical Bid Evaluation:	The technical bid will be evaluated by the tender evaluation committee of Turturikhanda Gram Panchayat on 20/02/2025 at 12:00 Hrs at the office of the undersigned..
8.	Financial Bid:	Rate shall be quoted in percentage less/at par against the tender value.
9.	Date & Time of opening of Financial Bid submitted online of only the technically qualified bidders:	21/02/2025 at 12:00 Hrs. at the Office of the undersigned.
10.	Validity of bid	120 Days
11.	Maintenance Period	6 Months after the date of Completion of works
12.	Security Deposit against work	10.00% of Contract Value.
13.		<p>1. The Agency should have successfully completed (100%) similar nature of work having single tender value of at least 60.00% of the tender value in a single contract in the last 5 (Five) years from the date of NIET in any Government/Semi Government/ Undertakings/ Autonomous/Statutory Bodies/Local Bodies. Credentials, Completion Certificate, Payment Certificate of any Sub Contract work shall not be accepted. Joint Venture Firms will not be entertained.</p> <p>2. Registered Unemployed Engineers' Co-operative Societies/Unemployed Labour Co-op. Societies are required to furnish valid Bye-Law, Current Audit Report, along with other relevant supporting papers. [Non-Statutory Documents].</p> <p>3. A prospective bidder shall be allowed to participate in the particular job either in the capacity of an individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.</p> <p>4. The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. [Non-Statutory Documents]</p> <p>5. The prospective bidder shall establish a field testing laboratory equipped with requisite instruments in conformity with relevant codes of practice and technical staff according to the requirements of the works to be executed.</p> <p>6. No Mobilization Advance and Secured Advance will be allowed.</p> <p>7. Agencies shall have to arrange equivalent land for installation of Plant & Machinery (specified for each awarded work), storing of material, labor shed, laboratory, etc., at their own cost and responsibility.</p> <p>8. Bids shall remain valid for a period of not less than 30 (Thirty) days from the last date of submission of Financial Bid/Sealed Bid submission.</p>

		<i>N.B.: Nature of work, Date of Completion of project, and detailed communication address of the client must be indicated in the credential certificate.</i>
		<u>9. Statutory Documents:</u> A. Work Completion Certificate as Credential (including work order). B. Filled up Form-I C. Filled up Form-II D. Income Tax Return (Last 3 Years) E. GST Registration Certificate F. Payment Certificate G. Valid up-to-date Professional Tax Clearance Certificate H. In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of Partnership / relevant document in support of proof. I. Voter ID Card & PAN Card J. Trade Registration Certificate/License from Local Bodies K. Co-operative Society (Society Registration Certificate) L. All Tenderers should upload only their self-attested copies.
14.	Earnest Money & Processing Charge Deposit:	<p>Deposit of 2.00% of the Estimated Amount as EMD shall be submitted as soft copy (scanned copies of the originals). The earnest money and “Processing Charge” as prescribed and mentioned in this NIET must be deposited (separately) by all the tenderers only through ONLINE MODE via www.wbtenders.gov.in website. The Serial No. of the work along with the NIET No. and name of the bidder should be mentioned clearly on the back of the instrument, including the sl. no. of the EMD.</p> <p>In case of 2nd and subsequent calls, EMD submitted for the same work during earlier calls will also be accepted, provided the said instrument(s) remain valid for at least 30 days after the technical & financial bid proposal submission end date of this NIET.</p> <p><u>Payment made otherwise will be rejected.</u></p> <p>Failure to deposit the required amount of E.M.D. within the time period prescribed for the purpose may be construed as an attempt to vitiate the tendering process and will be dealt with accordingly, including blacklisting of the bidder.</p> <p>The earnest money of unsuccessful bidders, if submitted, shall be returned back not later than 15 days from the bid validity period without interest.</p>
15.	Bid Document Requisition:	<p>Bid Document is available on the official website: www.wbtenders.gov.in or https://etender.wb.nic.in. Bidders who have registered with the National Informatics Centre (NIC) can participate in the tender. Interested bidders shall register with NIC in advance. Document requisition shall be done as per the instructions given in the Information to Bidders (ITB).</p>
16.	E-Tender Registration and Bidding:	<p><u>ONLINE BIDS:</u></p> <p>The bidders interested in submitting the bid online shall get registered and obtain a digital signature as per the procedure described below:</p> <p>Agencies/Bidders who are interested in participating in such e-tenders are requested to contact the representatives of NIC for registration, computer setting, and clarification on e-tendering.</p> <p>Online Tenders can be submitted by logging in.</p>

		<p>www.wbtenders.gov.in or through the official website of The www.wbprd.gov.in</p> <p><u>ONLINE BID SUBMISSION:</u></p> <p>The bidders are required to submit the Technical and Financial Bid documents ONLINE, i.e., uploading the documents complete in all respects by following the Online Bid Submission Procedure.</p>
17.	Important Instructions:	<ul style="list-style-type: none"> Names of the technically qualified bidders, as per the bid criteria after verification with original documents and evaluation, will be displayed on the e-portal, this office notice board, and the official website. The financial bid documents of the technically qualified bidders will only be opened. A list of the financial comparison chart of bidders will be published after opening. The Pradhan, Turturikhanda Gram Panchayat reserves the right to reject or cancel any or all pre-qualification documents and bid documents without assigning any reasons whatsoever. All duties, taxes, royalties, cess (including 1% cess under W.B. Building and Other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996), tolls, taxes, and other levies payable by the contractor under the contract to the State/Central Government for any other cause, shall be included in the rates, prices, and total bid price submitted by the bidder. 1% Cess under W.B. Building and Other Construction Workers (Regulation of Employment & Conditions of Service) Welfare Cess Act, 1996 will be deducted from the running bills. To keep the works in good condition during the next 6 months after the completion of the construction work, if any additional/excess work is required over the stipulated quantity in the schedule for routine maintenance work, the same will be treated as defect liability, and the contractor has to do the maintenance work at his own cost. The intending bidders are requested to inspect the worksite before quoting their rates. The successful bidder will have to execute a formal contract on a Non-Judicial Stamp paper within seven days from the receipt of the "Letter of Acceptance" with the Gram Panchayat, wherein the description, specification, quantity, date of completion of work, other mandatory conditions, and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid. Agencies having any litigation with the Department will not be allowed to participate in the tender.



 Pradhan
 Turturi Khanda Gram Panchayat
 Turturikhanda Gram Panchayat

Memo No-TTK/44/GP/2024

Date-10/02/2025

Copy forwarded for information to:

1. The Sub-Divisional Officer, Alipurduar.
2. The District Panchayat & Rural Development Officer, Alipurduar.
3. The District Coordinator, ISGPP Cell, Alipurduar.
4. The Block Development Officer, Kumargram.
5. The DIO, NIC, Alipurduar for publishing in Alipurduar District Website.
6. The Post Master, Hatipota Post Office.
7. Office Notice Board, Turturikhanda Gram Panchayat.
8. Office Copy.


 Pradhan
 Turturi Khanda Gram Panchayat
 Turturikhanda Gram Panchayat
 PO Hatipota, Alipurduar

INFORMATION TO THE BIDDERS (ITB)

1. Download of Tender

Tender is to be downloaded only from the website: www.wbtenders.gov.in. The tender will be submitted in a two-bid system, i.e., Technical bid & Financial bid, only through online submission.

2. Online Bid Submission Procedure

i) **Registration of Contractor:** Agencies/Bidders who are interested in participating in such e-tenders will have to get enrolled & registered with the Government e-Procurement system by logging on to www.wbtenders.gov.in.

ii) **Digital Signature Certificate (DSC):** Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) with Signing and Encryption certificates for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of the requisite amount, or any service provider as may be allowed by the Finance Department, Govt. of West Bengal.

iii) **Tender Download:** The contractor can search & download NIET & Tender Documents electronically from a computer once logged on to the website www.wbprd.nic.in or <https://etender.wb.nic.in> using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv) **Submission of Tenders:** Tenders are to be submitted online to the stipulated website in two folders at a time for each work: one in Technical Bid & the other in Financial Bid before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly digitally signed. The documents will get encrypted (transformed into non-readable formats).

v) **Submission of Earnest Money Deposit:** The earnest money deposit has to be made and submitted following the clauses mentioned in Sl. No. 10 of the tender notice (Ref: 2.1.3 of this ITB).

A. Technical Bid:

The Technical proposal should contain scanned copies of the following (all in PDF format) in 2 (two) covers (folders):

Cover A-1 > Statutory Cover File Containing

1. NIET (Properly upload the same digitally signed).
2. Condition of Contract
3. Both side scanned copy of NEFT/RTGS or any other Transfer System towards Earnest Money Deposit (EMD) and "Processing Charge" as prescribed in the NIET.
4. Duly filled-in FORM-I (Declaration for Credential)
5. Pre-Qualification Application FORM-II
6. Corrigendum Notice if any.

Cover A-2 > Non-Statutory Cover (Mandatory Documents)

- All the documents as given under TECHNICAL BID (Mandatory Documents).

Note: Failure to submit any of the above-mentioned documents (as applicable), i.e., statutory and non-statutory documents, and uploading of unnecessary documents which are not applicable with this NIET, will render the tender liable to be rejected.

B. Financial Bid:

The financial proposal should contain the following documents in one cover (folder): The contractor shall quote the rate (Offering percentage Below/At par) online through the computer only in the space marked for quoting rate in the Bill of Quantities (BOQ). Only downloaded copies of the above documents, digitally signed by the contractor, are to be uploaded (Excel file).

TECHNICAL BID

Mandatory Documents

Relevant documents must be uploaded online for participating in this tender. If the relevant documents are not submitted online within the stipulated date & time, then the bid of the applicant shall summarily be rejected and the bid offer shall not be opened. The details of Mandatory Documents are given below:

- i) Copies of original documents defining the constitution or legal status, Name and address, registration details of Firm/Company/Agency, place of registration, and principal place of business, name of proprietor, and written power of attorney of the signatory of the Bid to commit the Bidder.
- ii) Copy of Credential certificate along with details of similar type of project/job under any Government/Semi-Government/Undertakings/Autonomous/Statutory bodies/Local bodies, with requisite single tender value latest by 5 (Five) Years (in accordance with Clause 3.1).
- iii) Information regarding any litigation or arbitration during the last three years in which the Bidder is involved, the parties concerned, the disputed amount, and the matter.
- iv) PAN Card (Photo copy)
- v) Valid Trade License
- vi) Latest Professional Tax Return
- vii) Latest GST Registration Certificate

Note: *The tender will be summarily rejected if any of these documents are not submitted online.*

Additional Documents for the Bid (to be submitted in Non-Statutory Cover, A-2)

- i) Registration details with any Government or Semi-Government or other organization.
- ii) Documents of proof of ownership or hire of the machineries/equipments.
- iii) Any other information to indicate technical management competence.

Receiving of Earnest Money Deposit (EMD) and Processing Charge:

Deposit of 2.00% of the Estimated Amount as EMD shall be submitted as a soft copy (scanned copies of the originals). The earnest money and "Processing Charge" as prescribed and mentioned in this NIET must be deposited (separately) by all the tenderers through **ONLINE MODE via www.wbtenders.gov.in website**. The Serial No. of the work along with the NIET No. and name of the bidder should be mentioned clearly on the back of the instrument, including the sl. no. of the EMD. **Payment made otherwise will be rejected.**

Deposit Challan of EMD and Processing Charge shall be submitted as a soft copy (scanned copies of the originals) as instruments at the time of submission of tender bidding.

Failure to submit **EMD and Processing Charge** within the time period prescribed for the purpose may be construed as an attempt to vitiate the tendering process and will be dealt with accordingly, including blacklisting of the bidder. The earnest money of unsuccessful bidders, if submitted, shall be returned back within not later than 15 days from the bid validity period without interest.

CREDENTIAL

Technical:

The agency should have successfully completed (100%) similar nature of work having a single tender value of at least 60.00% in a single contract in the last 5 (Five) years from the date of Publishing of this NIET in any...

Government/Semi-Government/Undertakings/Autonomous/Statutory Bodies/Local Bodies. Credential/Completion Certificate/Payment Certificate of any sub-contract work shall not be accepted. Joint venture firms shall not be entertained for this tender.

The work completion certificate (100%) shall specify detailed similar nature of completed work, value of work done, and the date of completion of the work. A copy of the same must be uploaded in the technical bid for verification of the credential. Completion Certificate regarding part completion of tendered work shall not be accepted. The Technical Bid may be declared non-responsive if the requisite documents are not furnished by the bidder for ascertaining the Technical Credential.

Form-I for fully (100%) completed works during the last 5 (Five) years from the date of Publishing of this NIET will only be accepted. The tenderer should attach the said certificate under their signature along with the tender documents. The agencies that have completion certificates against any of the works mentioned in the similar nature work above shall be eligible for this tender.

The Completion Certificate should pertain to the work specified in the NIET. The completion certificate should not mislead the authority. If the completion certificate mentions multiple nature of works executed by the agency in a single tender, including the work specified in this NIET, then only the value of the work as specified in this NIET will be taken into account for evaluating the eligibility of the bidder. The decision of the authority in this respect is final and binding.

Financial:

If the applicant is an authorized signatory, he should submit a document of authorization (Power of Attorney) in his favor along with the application. In the case of a partnership firm, copies of the partnership deed are to be submitted along with the tender document.

Penalty for Suppression/Distortion of Facts:

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates or any document which is vital for his eligibility), or any other documents within the specified time frame stated above, or if any deviation is detected in the hard copies from the uploaded soft copies, or if there is any suppression of facts during any time of the tendering process or even after the issuance of the work order, the tenderer will be suspended from participating in the tenders on the Tender platform for a minimum period of 2 (two) years.

FINANCIAL BID:

1. Single rate (**percentage above or below**) shall be quoted in the specified space of the BOQ given under the financial bid.
2. The rate quoted by the tenderer shall be inclusive of all elements of taxes and duties, demands, etc. The tenderer shall include income tax, sales tax, service tax, cess, etc., as applicable, Octroi if any, toll, ferry charges, local charges, royalties, turnover tax, and all other charges as applicable while quoting the rate.
3. All other charges like insurance charges, freight, etc., as would be required for the completion of the work, shall also be included in the rate quoted. No claim whatsoever in this account shall be entertained.
4. If the lowest rate comes to below 10% of the estimated value, then performance security @ 2.0% of the contract value should be paid in the form of Demand Draft/Banker's Cheque in favor of **The Pradhan, Turturikhanda Gram Panchayat**. The same will be released immediately after completion of the work.
5. All intending bidders are requested to be present in the office of The **Pradhan, Turturikhanda Gram Panchayat** during the opening of the Financial Bid. The **Pradhan, Turturikhanda Gram Panchayat** may call Open Bid/Seal Bid after opening of the said bid to obtain a suitable rate further, if required. No objection in this respect will be entertained raised by any bidder who is present during the opening of the bid or from any bidder who is absent at the time of opening of the Financial Bid.
6. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer are either manufactured or false, in that case, the work order will not be issued in favor of the tenderer under any circumstances.

Site Inspection Before Submission of Tender:

Before submitting any tender, the intending tenderer should make themselves thoroughly acquainted with the local...

conditions prevailing at the site by actual inspection. They should consider all factors and difficulties

likely to be involved in the execution of work in all respects. No claim whatsoever will be entertained on these accounts afterward. No extension of the completion period or modification of work shall ordinarily be allowed on site conditions or any other issues pertaining to the worksite. Therefore, bidders should study the site conditions before submitting the bids.

Conditional and Incomplete Tender: Conditional and incomplete tenders shall be summarily rejected.

3. **Acceptance of Tender:**

The lowest valid rate may be accepted; however, the undersigned does not bind themselves to do so and reserves the right to reject any or all the tenders without assigning any reason. They also reserve the right to split the work amongst more than one tenderer if required.

4. **Return of Earnest Money of the Unsuccessful Tenderer(s):**

The earnest money of unsuccessful bidders, if submitted, shall be returned not later than 15 days from the bid validity period without interest.

5. **Payment:**

Bill Payment Stage of Completion of Work:

1st and Final Bill: After the execution of the balance work and successful completion of the scheme, the payment of RA as well as the final bill for any work will be made according to the availability of funds. No financial claim in case of any delay in payment will be entertained. No bidder can hamper the progress of work by stating non-payment of bills or non-receipt of payment. The financial capabilities of the bidder are evaluated through their annual turnover, and no bidder can cite non-payment as a reason for delayed completion or slow progress of work. Authority may impose a penalty for delay in completion of work.

6. **Security Deposit:**

The bidder shall be required to properly maintain the work, including all its components, for a period of **6 months** from the date of completion of the entire work recorded in the MB. In total, 10% of the contract amount will be deducted progressively from each RA bill as Security Deposit. The EMD shall be adjusted with the Security Deposit. The release of the Security Deposit would be subject to quality and proper maintenance of the work and its components satisfactorily for the entire security period. **Failure to execute proper maintenance of the work will lead to the forfeiture of the Security Deposit.**

7. **Withdrawal of Tender:**

A tender once submitted shall not be withdrawn within a period of 30 days from the last day of the opening of the financial bid of the tender. If a tenderer withdraws their tender within this period without any valid reason, the EMD shall be forfeited.

8. **Other Terms & Conditions:**

Labour Welfare:

- The agencies/contractor shall abide by all the labour welfare laws and their modifications from time to time, if any, within the contract period. Minimum labour wages act, labour facilities, etc., should be provided as per the latest Government orders/circulars. In no case, **The Pradhan, Turturikhanda Gram Panchayat** shall be held responsible for any eventualities in this regard, including payment of wages to personnel deployed by the contractor.

Bidders are requested to be present in person during the opening of technical and financial bids. ***The tender accepting authority may ask any tenderer to submit an analysis to justify the rate quoted by the tenderer if it is 5% or more below the estimated cost.***

Tenderers who sign on the tender on behalf of a company or firm must produce the “Registered Documents” in respect of their competency to do so, failing which their tender will not be considered. The decision of the authority with respect to this tender is final and binding. ***The Pradhan, Turturikhanda Gram Panchayat*** takes no responsibility for any delay or late submission of tender by the bidder. The bidders are advised to submit bids on time. Any problem with the server, internet, or digital signature should be addressed beforehand. Signature-related issues will not make The Pradhan, Turturikhanda Gram Panchayat responsible for non-submission or incomplete submission of bids. Tenderers can approach The Pradhan, Turturikhanda Gram Panchayat for any clarification regarding this tender in due time.

Payment: Payment will be made according to the availability of funds and in serial chronology.

Work Program: The agency needs to submit their proposed time-bound work program detail in consultation with the office before the commencement of work.

Continuation of Tender: For ease, it is reminded that this work order is a continuation of a tender for supply materials. If the tender is a supply order, the agency will only be informed about the quantity of material. No requests seeking details of the work will be entertained.

Material Stacking: The agency must stack materials in the appropriate place as specified by the N.S. (Nirman Sahayak). If materials are not stacked properly as per N.S. directions, the stack will not count in the measurement value. The bill amount will be voided for improper stacking according to the rules. The agency must abide by all orders of the N.S. in charge of the work.

Work Process: The process of work detailed by the Nirman Sahayak, Turturikhanda Gram Panchayat, as per estimate and drawings should be followed.

Material Supply: All materials must be supplied by the contractor at the site of work and be stacked properly for measurement at their own cost. Only the compacted volume of supplied items will be accepted. Supply items must be accompanied by an appropriate royalty slip issued in the name of The Pradhan, Turturikhanda GP.

Testing Requirements:

- ***All vendors are directed to provide concrete test and material test reports to the undersigned as required by the Nirman Sahayak. This is compulsory.***
- ***In the case of concrete work, a laboratory test report of concrete and other raw materials must be from a Government engineering college or Government Polytechnic College, or ISO Certified Lab.***

Work Execution:

1. The successful tenderer shall start the work at the site within 7 days after receipt of the work order. Failure to do so will result in the cancellation of the work order and forfeiture of the earnest money deposited with **The Pradhan, Turturikhanda Gram Panchayat** without assigning any reason.
2. After receipt of the work order, the successful tenderer shall maintain a copy of the Work Order, drawings, schedule of work, and tools & tackles at the site to assist engineers in carrying out necessary checking and supervision of the work.
3. All materials like cement, steel, bitumen, bitumen emulsion, etc., will be supplied by the agency. All materials supplied by the agency for the proposed scheme shall be of approved brand in accordance with relevant codes of practice and manufacture. Only 60/70 (VG 30) grade paving bitumen from Indian Oil, Bharat Petroleum, or Hindustan Petroleum will be permitted as straight-run bitumen. Steel shall be from SAIL, TATA, or an approved brand of I.S.I., and cement from ACC, Ultratech, Ambuja, or other brands approved by the engineers. The successful bidder shall ensure that qualified persons are deployed to carry out quality work. If substandard work is detected during execution, the authority shall have the right to direct the agency to redo the work or penalize the agency, etc..

4. The successful bidder must ensure that qualified persons are deployed to carry out quality work. If sub-standard work is detected, the authority reserves the right to direct the agency to redo the work or penalize the agency.
5. For earthwork in formation/development filling, the contractor must carry out filling in layers not exceeding 250 mm in each layer.
6. Sub-letting of the job is not permissible. The tenderer must submit an undertaking that they will not sub-let the job under any circumstances. If the authority discovers that the agency has sub-let the work, it will lead to deductions from the RA bill/final bill according to statutory regulations and other statutory deductions.

Payment:

- Progressive payment will be made in running account bills, subject to good performance. Payment may be withheld or not made on average or poor quality of work. If the agency receives average or poor grading for work quality, they may be debarred for one year from the tenders of the Pradhan, Turturikhanda Gram Panchayat. Payment shall be made only after receiving signed bills, Measurement Book (MB) with completed photographs.

Cost Escalation:

No escalation of cost is permissible at any time after the issuance of the work order. The agency shall be barred From Approaching the Authority to Claim Escalation Cost for Reasons Whatsoever.

Defect Liability Period: Starts from the date of completion of the work, and the release of Security Money (10% of the contract value) will be done as per the date of completion of the work. The engineers must declare the date of completion of work, and that date only will be taken into account for calculating the defect liability period.

Credibility of the Agency: Agencies engaged for more than two works with the **Pradhan, Turturikhanda Gram Panchayat** will be evaluated by the tender committee. Whether to allow the agency to participate in further tenders of the authority will be decided by the committee. The decision of the authority is final and binding on the concerned agency.

The Pradhan, Turturikhanda Gram Panchayat reserves the right not to allow the agency to participate in future tenders under the following circumstances:

1. *Delay in completion of the job.*
2. *Poor performance in terms of quality of materials and workmanship.*

Termination of Contract/Work Order: The authority may terminate the contract/work order due to the following reasons:

1. Poor progress of work.
2. Poor quality of work.
3. Adoption of any unfair means during the execution of work.
4. Violation/Non-Compliance of any instructions of the authority. For termination of the contract/work, the authority will issue a 7-day notice to the agency/contractor to rectify the discrepancy/shortfall of the work as instructed by the authority, failing which the contract/work order will be terminated with forfeiture of EMD, SD, Performance Security, etc.

Discretion of the Authority Inviting Tender: The tender inviting authority reserves the right to accept or reject any or all applications/tenders without assigning any reason whatsoever. On matters of dispute, the authority's decision shall be final and binding. The quantity of work indicated in the BOQ is provisional and should not be taken as firm. The extent to which the work will actually be executed will depend on the final decision of the Pradhan, Turturikhanda Gram Panchayat. He/She, however, reserves the right to reduce the quantity even substantially without assigning any reason and take up the same otherwise for which no compensation is payable under any circumstances.

Precautions for Safeguarding the Environment: (i) The contractor shall take all precautions for safeguarding the environment during the course of the construction works. They shall abide by all laws, rules, and regulations in force governing pollution and environmental protection that are applicable in the area where the works are situated.

Unless otherwise stipulated, all the works are to be done as per general conditions and general specifications as mentioned in the 'Departmental Schedule,' which means the I & W. D, Public Works (Building), Public Works (Roads) Department Schedule of Rates for Protection work, Building works, Roadworks, Bridge & Culvert Works, and Carriage, etc. [The agency shall not be allowed to sublet any part of the work without the prior written consent of the Employer/Engineer-in-Charge.]

**** (N.B. In case of any bandh/strike or any unscheduled holiday on the aforesaid date, the next working day will be treated as the scheduled/prescribed date for the purpose.)**



Pradhan
Turturi Khanda Gram Panchayat
Turturikhand Grampanchayat

Memo No-TTK/44/GP/2025

Date-10/02/2025

Copy forwarded for information to:

1. The Sub-Divisional Officer, Alipurduar.
2. The District Panchayat & Rural Development Officer, Alipurduar.
3. The District Coordinator, ISGPP Cell, Alipurduar.
4. The Block Development Officer, Kumargram.
5. The DIO, NIC, Alipurduar for publishing in Alipurduar District Website.
6. The Post Master, Hatipota Post Office.
7. Office Notice Board, Turturikhand Gram Panchayat.
8. Office Copy.


Pradhan
Turturi Khanda Gram Panchayat
Turturikhand Grampanchayat

FORM-I
CREDENTIAL CERTIFICATE
(100%PHYSICAL COMPLETION)

1.	Name of the work:	
2.	Name of the client:	
3.	Amount put to tender:	
4.	Contractual amount against the tender:	
5.	Date of commencement of work:	
6.	Date of completion as per work order:	
7.	Actual date of completion:	
8.	Final gross value of the bill or RA bills	

Note: In case of completion of multiple natures of works in a single tender, then the value of work as specified in the NIET shall only be taken for the eligibility of the bidder.

I hereby declare that all the statements made above are true to my knowledge. I also understand that any discrepancy found in the above statement will render me liable for cancellation of my tender.

Note:

1. While calculating the amount, i.e., money value of the major item 'Earthwork' stated above, the amount of all sub-items like leads, lifts, disposal, and transportation included in the major item should be arithmetically added.
2. Completion Certificate for fully (100%) completed works will only be considered.

(Signature of the Bidder)

FORM-II
SECTION – B
PRE-QUALIFICATION APPLICATION

To
The Pradhan,
Turturikhanda Gram Panchayat

Ref:-Tender for(Name of work).....
.....
.....
.....

N.I.E.T.No.:

Dear Sir/Madam,

Having examined the Statutory, Non-statutory & NIT documents, I/we hereby submit all the necessary information and relevant documents for evaluation..

The application is made by me/us on behalf of _____ in the capacity of _____ duly authorized to submit the order. The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.. We are interested in bidding for the work(s) given in the enclosure to this letter.

We understand that:

- (a) The Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (b) The Tender Inviting & Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Enclo:- e-Filling:-

1. Statutory Documents
2. Non-Statutory Documents

Date:-

**Signature of applicant Including
title and capacity in which application is made**